

## Chartham Neighbourhood Plan Steering Group Meeting Minutes

*Virtual Meeting*  
3<sup>rd</sup> August 2021 at 7.00pm

### **Present:**

Lisa Root  
John Field  
Gregory Williams  
Camilla Swire  
Paul Coles  
Andrew Metcalfe (Squires Planning)

### **Absent:**

Teresa Curteis  
Tim Clark

Gregory agreed to chair the meeting.  
Lisa agreed to take minutes.

### **1. Apologies**

No apologies of absence received.

### **2. Minutes of Last Meeting**

The minutes from the meeting on 20<sup>th</sup> July were reviewed and all voted in favour that they were a true record of the meeting.

### **3. Working Groups**

#### a) Climate Change

The paper has been updated to reflect the changes to NPPF 2021 paragraph numbers.

#### b) Transport & Travel

The paper has been updated to reflect the changes to NPPF 2021 paragraph numbers.

#### c) Housing

Paper finished.

#### d) Built Environment & Heritage

Camilla has made updates to the paper but had trouble uploading it to SharePoint. Squires had finalised the document but will incorporate Camilla's changes.

#### e) Landscape & Biodiversity

Camilla has made updates to the paper but had trouble uploading it to SharePoint. Squires had finalised the document but will incorporate Camilla's changes.

**20/08/03 – 01:** Camilla to focus on completing one topic paper (Built Environment and Heritage) and sending across to Squires.

**20/08/03 – 02:** James (Squires) to amalgamate changes into the Built Environment and Heritage topic paper and finalise.

**20/08/03 – 03:** Camilla to complete Landscape and biodiversity topic paper and sending across to Squires.

**20/08/03 – 04:** James (Squires) to amalgamate changes into the Landscape and biodiversity topic paper and finalise

#### f) Health & Wellbeing

Paper finished

g) Economy

Paper finished

John Gilbert has worked hard on finalising the paper and Paul and John expressed their thanks that this was despite a difficult personal situation.

Camilla asked if the climate change topic paper should be updated with the new sustainability elements of the NPPF 2021. Andrew advised that planning is a constantly changing and further along the process the changes can be contextualised.

#### **4. AOB**

It was raised that the latest minutes weren't updated on SharePoint to include on the website.

**20/08/03 – 05:** Lisa to confirm that the latest minutes are available as a PDF for inclusion on the website.

#### Grant

Lisa confirmed that a grant offer has been made for £4700 from Locality. The due diligence process has started.

#### CCC Local Plan Consultation

Paul raised that at the Parish Councils Planning meeting the evening prior the consultation was discussed and they wanted to understand the neighbourhood plan position on a call for sites.

Lisa stated that the housing group are recommending running a call for sites for underutilised brownfield sites for regeneration. Housing could be a by-product of the regeneration.

Paul raised that he didn't want to unduly raise issues within the community and whether a call for sites could be called for non-used brownfield land. Andrew explained that if sites were raised it does give the Parish Council the option to go to the community and work on an acceptable solution.

Camilla raised that the Parish Council can't comment on the District's call for sites, but can comment on local plan consultation.

Camilla raised that the rural hierarchies study says that the Parish Councils were consulted in July 2020. She has checked with Chenice and Chartham wasn't. It was agreed that this should be called out as the evidence base is incorrect.

Camilla raised that Thanington is called a village and a rural service station at times. Andrew felt our comment should be that Chartham Parish is 5 settlements, not just Chartham and Chartham Hatch.

Paul raised that development along the Stour Valley should be taken into account which stretches into Chilham. There is development at Bagham Lane and along the A28.

Andrew mentioned that the request for active collaboration isn't strong enough. Issue 5 says the Neighbourhood plan is looking to regenerate land and anticipate it will include an element of housing, CCC can actively engage with Communities writing a neighbourhood plan as they are best placed to know where housing should be located.

Another comment suggested is:

We would be happy to enter a Memorandum of understanding to agree how housing can come forward between the emerging Local Plan and our neighbourhood plan.

**20/08/03 – 06:** Camilla to incorporate suggested changes into the response to CCC local plan consultation.

#### **Date of Next Meeting**

The small hall in Chartham Village Hall has been booked from 5.30. Squires will pull out the recommendations from the topic papers and come up with sheets to aid discussion and decision.

**20/08/03 – 07:** All to read the topic papers prior to the meeting on 10<sup>th</sup> August.

Dates of future meetings:

- 10<sup>th</sup> (Face to face) and 17<sup>th</sup> August

- 7<sup>th</sup> and 21<sup>st</sup> September

Meeting closed at 20:00