

## Minutes of the Chartham Neighbourhood Plan Steering Group

Held at The Boathouse on Monday 20 January 2025 at 11am

### Attendees:

John Field (JF)  
 John Gilbert (JG)  
 Sally Hawkins (SH) (minutes)  
 Paul Richards (PR)  
 Camilla Swire (CS)  
 Paul Wookey (PW)

### Apologies:

Tim Clark (TC)  
 Andrew Metcalfe (Squires Planning) – not required to attend

<b>1. Attendees and Apologies</b>	
<b>2. Declarations of Interest</b>	
CS declared pecuniary interests (available on CCC website). JF and JG both declared a pecuniary interest re the paper mill site.	
<b>3. Minutes of previous meetings</b>	
a. <b>The minutes of <a href="#">7 January 2025</a> were agreed.</b>	
b. <b>Matters arising</b> Contact between PR and INCA site delayed – the developer was due to return call but hasn't done so. Agreed to try again once allocations are agreed.	PR
<b>4. Project Planning</b>	
a. <b>Reg. 14 Consultation</b> <ul style="list-style-type: none"> <li>○ Contact with paper mill to wait until end January, i.e. after publication of revised flood risk advice.</li> <li>○ Noted that any development must mitigate against increased vulnerability to flooding.</li> <li>○ PW to combine early and latest CNP21, contact AM and provide note.</li> <li>○ PW to contact AM to discuss strategy re paper mill.</li> </ul>	PW PW
b. <b>Paper Mill</b> JF to contact Danny Matthews re Community Liaison role and propose a Working Party meeting (i.e. outside Steering Group).	JF
c. <b>Site Allocations</b> <ul style="list-style-type: none"> <li>○ CS/JG agreed to provide a file note record of the meeting with Andrew Thompson 13<sup>th</sup> Jan.</li> <li>○ PW to clarify with AT:</li> </ul>	JG/CS PW

